

Thursday, March 11, 2021

Minutes of the meeting of the Comox Valley Regional District (Comox Strathcona Waste Management) Board of Directors held on March 11, 2021 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 9:30 am.

MINUTES

Present:

Vice-Chair:	A. Hamir	Lazo North (Area B)
Directors:	J. Abram	Discovery Islands - Mainland Inlets (Area C)
	A. Adams	City of Campbell River
	N. Anderson	Cortes (Area B)
	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
	J. Colborne	Village of Zeballos
	W. Cole-Hamilton	City of Courtenay
	C. Cornfield	City of Campbell River
	M. Davis	Village of Tahsis
	C. Moglove	City of Campbell River
	E. Grieve	Puntledge/Black Creek (Area C)
	D. Hillian	City of Courtenay
	B. Leigh	Oyster Bay – Buttle Lake (Area D)
	R. Kerr	City of Campbell River
	W. Morin	City of Courtenay
	M. McCollum	City of Courtenay
	B. Unger	Village of Gold River
	G. Whalley	Kyuquot – Nootka/Sayward (Area A)
Alt. Directors:	A. Bissinger	Town of Comox
	K. Dahl	City of Campbell River
	N. Minions	Town of Comox
	S. Poulsen	Village of Sayward
Staff:	R. Dyson	Chief Administrative Officer
	J. Warren	Deputy Chief Administrative Officer
	M. Foort	Chief Financial Officer
	M. Rutten	General Manager of Engineering Services
	J. Martens	General Manager of Corporate Services
	A. Baldwin	Legislative Services Assistant

Absent:

Alt. Directors:	S. Sullivan	Village of Cumberland
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ATTENDANCE:

With the exception of Vice-Chair Hamir and Directors Arbour, Grieve and Leigh all members attended by electronic means.

Director Kerr was not present when the meeting was called to order.

Also in attendance at the meeting were C. Wile and K. Douville, CVRD.

CALL TO ORDER AND APPROVAL OF THE AGENDA:

D. Arbour/E. Grieve: THAT the agenda be approved as presented.

208

Carried

IN-CAMERA MEETING:

W. Cole-Hamilton/D. Arbour: THAT the committee adjourn to an in-camera session pursuant to the following sub-section(s) of section 90 of the Community Charter:

90(1)(k) Negotiations and related discussions respecting the proposed provision of a regional district service that are at their preliminary stages and that, in the view of the committee/board, could reasonably be expected to harm the interests of the regional district if they were held in public.

90(1)(e) The acquisition, disposition or expropriation of land or improvements, if the board considers that disclosure could reasonably be expected to harm the interests of the regional district.

208

Carried

Time: 9:32 am

RISE AND REPORT

The board rose from its in-camera session at 9:44 am.

The board reconvened its open session at 9:45 am.

Director Kerr was in attendance via electronic means when the meeting reconvened.

ADOPTION OF MINUTES:

C. Cornfield/A. Adams: THAT the Comox Strathcona Waste Management Board minutes dated January 14, 2020 be adopted.

208

Carried

PUBLIC INPUT - 2021-2025 FINANCIAL PLAN:

Jake Martens, General Manager of Corporate Services, provided a summary regarding the 2021-2025 proposed financial plan and the specific CSWM services under consideration.

Members of the public may submit comments, questions, or feedback on the 2021-2025 proposed financial plan here: www.comoxvalleyrd.ca/budgetinquiries.

REPORTS:

COMOX STRATHCONA WASTE MANAGEMENT ADVISORY COMMITTEE

B. Leigh/E. Grieve: THAT the minutes of the Comox Strathcona Waste Management Advisory Committee

meeting held February 25, 2021 be received.

208

Carried

SOLID WASTE MANAGEMENT PLAN TARGETED AMENDMENTS - REGIONAL COMPOSTING FACILITY

B. Unger/D. Hillian: THAT the report dated March 8, 2021 regarding targeted amendment to the 2013 Comox Strathcona Waste Management (CSWM) Solid Waste Management Plan (SWMP) to include an organics transfer station and regional composting facility in support of organics management and current diversion targets in the SWMP be received.

209

Carried

C. Makinson, Manager of CSWM Capital Projects, provided an overview of the report regarding targeted amendment to the 2013 Comox Strathcona Waste Management (CSWM) Solid Waste Management Plan (SWMP) to include an organics transfer station and regional composting facility in support of organics management and current diversion targets in the SWMP.

W. Cole-Hamilton/D. Hillian: THAT the attached targeted amendment to the 2013 Comox Strathcona Waste Management Solid Waste Management Plan be submitted to the Ministry of Environment and Climate Change Strategy for approval in support of the regional organic composting project;

AND FURTHER THAT the targeted amendment be provided to participating municipalities to request letters of endorsement to be included in the Comox Strathcona Waste Management Solid Waste Management Plan targeted amendment application.

209

Carried

YEAR-END REVIEW OF THE COMOX STRATHCONA WASTE MANAGEMENT ILLEGAL DUMPING PREVENTION PROGRAM

E. Grieve/J. Colborne: THAT the report dated March 2, 2021 regarding an update on progress and data collected for the Comox Strathcona Waste Management Illegal Dumping Prevention Program be received.

209

Carried

M. Dinesen, Bylaw Compliance Officer, provided an overview of the report regarding progress and data collected for the Comox Strathcona Waste Management Illegal Dumping Prevention Program.

RECEIPT OF UNSOLICITED ORGANIC WASTE PROCESSING PROPOSAL

D. Arbour/E. Grieve: THAT the report dated March 2, 2021 regarding an unsolicited proposal from the Convertus Group North America Inc., submitted following their delegation on December 3, 2020, for the processing of organic waste be received.

209

Carried

V. Schau, Senior Manager of CSWM Services, provided an overview of the report regarding an unsolicited proposal from the Convertus Group North America Inc., submitted following their delegation on December 3, 2020, for the processing of organic waste.

GRANT APPLICATIONS FOR COMMUNITY FIRE HAZARD REDUCTION AND COMMUNITY RESILIENCE PROGRAMS

B. Unger/W. Cole-Hamilton: THAT the report dated March 2, 2021 regarding a review of the program for grant applications for community fire hazard reduction and community resilience programs be received.
208 Carried

James Warren, Deputy Chief Administrative Officer, provided an overview of the report regarding the program for grant applications for community fire hazard reduction and community resilience programs.

D. Arbour/C. Cornfield: THAT the board provide correspondence to the Community Resiliency Investment Program that;
a. supports the ongoing grant funds to improve community resilience and reduce hazards;
b. encourages the grant funding programs provide flexibility in the application of the funds such that both program and local community values are recognized and upheld, especially that of wood chip retention in communities; and
c. seek more information on their intent for further growth of the program to inform the upcoming roundtable session.
208 Carried

2021-2025 RECOMMENDED FINANCIAL PLAN – CSWM SERVICE – FUNCTION 391

D. Hillian/W. Morin: THAT the report dated March 3, 2021 regarding the recommended 2021-2025 financial plan and capital plan highlights for the Solid Waste Service, functions 391-393 be received be received.
209 Carried *NAY: J. Abram*

M. Rutten, General Manager of Engineering Services, presented information regarding the recommended 2021-2025 financial plan and capital plan highlights for the Solid Waste Service, functions 391-393.

D. Hillian/D. Arbour: THAT the Comox Strathcona Waste Management Board endorse the recommended 2021 capital procurement as outlined in Table 1 of the March 3, 2021 financial plan staff report.
209 Carried *NAY: J. Abram*

D. Arbour/B. Leigh: THAT the recommended 2021–2025 financial plan for the Comox Strathcona Waste Management Service, functions 391-393, be approved.
209 Carried *NAY: J. Abram*

CSWM MANAGEMENT REPORT

A. Adams/D. Hillian: THAT the Comox Strathcona Waste Management Board management report dated March 2021 be received.
208 Carried

TERMINATION:

B. Leigh/C. Cornfield: THAT the meeting terminate.
208 Carried

Time: 11:28 am.

Confirmed this _____ day of _____ 20____:

Arzeena Hamir
Vice-Chair/Presiding Member

Certified Correct:

J. Martens
General Manager of Corporate Services

Recorded By:

Antoinette Baldwin
Legislative Services Assistant